

High Country Newfoundland Club
Board Meeting 11/19/2017
Minutes

Agenda and Sign In Distributed

Confirmation of Quorum: Board Members Present: Matt Sidesinger, Mark O'Connor, Steve Gunther, Terri Desnica, and Katherine Payne. General Members Present: Lyle Payne and Lorileigh Moreland. The teleconference line was activated and later disconnected since there were no additional attendees.

At 1:08pm the Board Meeting was called to order by my President, Matt Sidesinger in the meeting room at Standley Lake Library in Arvada.

The following items were added to the agenda: Opening Ceremony for the 2018 National; Club Computer and software. Other items were tabled to the next meeting including Education and Recruitment.

The Minutes of the 8/6/2017 Board Meeting; 9/19/2017 Special Teleconference Board meeting concerning the July Water Test and the 10/24/2017 Special Teleconference Board meeting concerning the nominating committee were distributed previously through email and a hard copy was available at the meeting. Terri Desnica made a motion to approve all three of the minutes presented. Steve Gunther made the second. The vote was unanimous and all three meeting minutes were approved.

Report of the President – All items from the president are included in the agenda. Claudia was unable to attend the meeting but forwarded to Matt her meeting items:

- 1) The LLB Order has been completed and will be shipping soon.
- 2) Claudia reports that the Regional went well, and the dinner and bingo night had a nice group of attendees. There are a few treat jars remaining and Lorileigh Moreland has those for anyone interested, at \$15 per jar. The financials are pending. The report for the Regional has been sent to the NCA.

Steve Gunther requested that the report that was sent to the NCA also be shared; CC'd; with the board. After discussion Matt indicated he will ask Claudia to send that report out to the board members.

Report of the Secretary - Katherine Payne reported on the communications received since the last meeting, including an email from Bill Espander. Communications to distribute to the general membership were also sent out including the meeting notifications, draft minutes, agenda's and other events as well as notifications from the Draft Test and Regional Committees.

Katherine asked about the status of the documents, policies and procedures for the club. The committee is Claudia Walters, Steve Gunther and Matt Sidesinger. The committee is going to schedule a date in January 2018 to follow up on the project.

Report of the Treasurer - Mark O'Connor distributed the Account details as well as the Event P/L. Mark reported the bank balances as of 10/31/2017 of \$15,701.57 in the business account and \$23,753.38 in the money market account for a total of \$39,454.95. Mark indicated he had not received the financials and money from the October Draft Test and the final P/L for the event is still pending.

Terri Desnica asked that the P/L for the draft seminar be corrected to reflect that one half of the \$120 for the rental of the Berner Barn be allocated to the general expenses of the club since we held a board and general meeting at the barn that same day, which would change the draft seminar from showing a loss to being in the black.

Katherine Payne asked about the PayPal account and if any of the funds from the account have been transferred to the bank account. Mark indicated he had not done anything with the PayPal account. There was discussion about PayPal and the fee's associated with it and would discourage members from using the PayPal account. Katherine will resend the access passwords to Mark so he can follow up on it.

Newsletter Editor Report – There was no report of the Newsletter Editor. The proposal for a new Editor is under unfinished business.

Committee Reports –

Agility Trial –Terri Desnica reported on the 2018 Agility Trial. The Basset Hounds have agreed to hold the event indoors for 2018 which will increase our cost to about \$950; but holding this event indoors will also increase our net profit with larger entries. The Agility Trial will be in September 2018 indoors at the Apex Center. There was discussion about 2019 and potentially moving the trial to a different date. This trial is an AKC supported event which requires 5 NCA members to be present during the trial.

Rescue – HCNR is waiting payment for the two baskets from HCNC's Regional, from both 2016 and 2017.

CLUB COMMUNICATIONS

National Catalog Ad – With the release of the NCA National Packet, the information concerning the Catalog Ad was discussed. The board will await Claudia's return to see what she might have from prior catalog ads and move forward prior to the February 1, 2018 deadline date.

UNFINISHED BUSINESS

Newsletter Editor – There had been some interest from three club members regarding the position of Editor. The club needs to have a newsletter published per our documents with new members' names being published prior to becoming members. Also discussed was the value of having a platform to share brags and communication within the membership. Matt shared the communications he had received from Shine Sturtz and also the discussion with Lisa Johnson regarding the position. Matt Sidesinger made a motion to appoint Lisa Johnson as the NewfNews Newsletter Editor, Mark O'Connor made the second. Further discussion included having Lisa reach out to Shine Sturtz for any assistance she might want with the publication. After discussion the motion went to a vote and the vote passed unanimously. Matt Sidesinger will contact Lisa Johnson and notify her of her new position with HCNC.

Discussion: Judges Selection/Approval Committee: Matt shared that he had extended to two other regional clubs; NCNC and SCNC to inquire how these clubs manage their judge selections. There was no response from either of the clubs. Katherine Payne asked if this committee was specific to Conformation Events or was to also include Working Events and with further discussion, it was the opinion of the board that this would be specifically for Conformation Events. The current practices of having the working event committee present a slate of judges to the board prior to their extending an invitation to any judges and submitting the application to the NCA for approval. It was felt this is a good practice and allows for the working event committee to put forth a slate of judges and be able to select from that slate after the board has discussed the slate. Moving forward Matt would like to get the Pro's and Con's of having a specific committee to select and approve judges. The item was tabled until the next board meeting after the first of the year.

First Aid for People and Dogs – Update – Steve Gunther had indicated the information he had received regarding offering a program for 1st Aid has returned with a very high expense per person. There was further discussion and Terri Desnica recommended a couple sources for Steve to contact including contacting the American Red Cross directly, and Steve will follow up at the next meeting.

Money from the 2017 National to HCNC - The money from the National has not been received as of yet, Sue Raney sent a note with the information and recommended that communication between treasurers (HCNC and the National) move forward to see about getting the monies transferred to HCNC. Mark O'Connor will follow up on this matter.

NEW BUSINESS

September 2018 HCNC Water Test – The application and proposed budget for the September 2018 HCNC Water test was reviewed. The application and proposed budget was received 9/19/2017. The proposed committee is Patti Pigeon, Chair; Sue Raney, Secretary and Don Marchese as 3rd Committee Member. The dates and judges are not indicated on the application. Katherine Payne made the motion to award the September 2018 Water test to the proposed committee with Patti Pigeon as chair. Terri Desnica made the second. After discussion the motion went to the floor for a vote and the vote passed unanimously. The board will require having the list of potential judges prior to selection as well as the dates of the test before signing the application for the NCA. Patti Pigeon and her committee will be notified by the Secretary through email of the decision and request the necessary information prior to submitting the application to the NCA.

Draft Test(s) for 2018 - There has been no formal application for a draft test in 2018 as of yet. Katherine Payne reminded the board that should we have a spring draft test we would need to submit the application to the NCA very soon before the end of the year to comply with the NCA requirements. Lorileigh Moreland was present and indicated that the Fall Draft test with Shine Sturtz, Kady Eckstrom and Lorileigh Moreland had been discussing a 2018 draft test. They are working out details including when to propose the test as to not conflict with the National and where to hold the test. The committee is interested in looking at other venues for the test. After discussion this item is being tabled until the board receives an application from a proposed committee.

Regional for 2018- Location and need to include obedience - There was discussion regarding potential sites to consider for future HCNC Regional(s). However, in order to move the Regional to a different date earlier in the year, we are out of time with the requirements for judges and location.

Lyle Payne recommended that HCNC consider planning 2 years in advance to accommodate for the necessary requirements making any potential move from Pueblo to the Denver Metro for 2019. Possible location changes were discussed to include possible locations at the Terry-All; Flatirons; and Buckhorn shows. This item is tabled until the next meeting with Claudia Walters in attendance to also include having Obedience at our future Regionals.

Banquet for 2018 – The HCNC Awards Banquet for 2018 was discussed and Matt had confirmed Karen Benenati was interested in chairing the committee for the banquet again this coming year. There was discussion regarding awards. Matt Sidesinger made the motion to appoint Karen Benenati the chair for the 2018 Banquet, Mark O'Connor made the second. The motion was approved unanimously. The discussion about awards was tabled until we have received more information either through email or at the next meeting.

Fun Match – This item was tabled to the next meeting.

Fun Day – Sue Raney indicated she would be willing to chair the 2018 Fun Day. After discussion, Terri Desnica made the motion to appointment Sue Raney the chair for the 2018 Fun Day; Steve Gunther made the second. The vote was approved unanimously. Sue Raney will be notified by the Secretary of the appointment.

Regional Club Basket for the National – Steve Gunther shared the information concerning the HCNC Basket for the National in 2018. Terri Desnica made a motion that HCNC have a Regional Club Basket for the National with a club contribution limit of \$250.00. Mark O’Connor made the second. The motion passed unanimously. Matt Sidesinger will prepare a note for the club membership to see who might have an interest in creating this basket.

Parade in Breckenridge on December 2, 2017 – After a brief discussion, Matt will prepare a note to be distributed to membership to alert anyone who might be interested in going to the Lighting of Breckenridge on December 2nd, however at this late date, it will not be an event organized by the club this year.

Opening Ceremonies for the National – The National packet is asking for regional members who are attending the national to be in their opening ceremonies with the club flag. The deadline for this is April 1st, 2018, so this item was tabled until the next meeting.

Club Computer and Quick Books software – Terri Desnica asked the board to consider purchasing a laptop for the club treasurer that would be transferred to each new treasurer and that it would have the Quick Books installed on it. There was brief discussion about this and Matt Sidesinger shared his opinion that a cloud version of software could be considered and this item can be discussed at the next meeting after some research of available programs is completed.

Next Board Meeting and General Meeting - The next General and Board Meetings are tentatively scheduled for March 2018. Matt Sidesinger will send out a few possible dates and locations to the board before sending out the notice of the meeting to the general membership.

There being no further business, the meeting was adjourned at 3:04pm.

Respectfully Submitted,

Katherine Payne
Secretary – HCNC