

High Country Newfoundland Club
Board Meeting 03/11/2018
Minutes

Agenda and Sign In Distributed

Confirmation of Quorum: Board Members Present: Matt Sidesinger, Mark O'Connor, Terri Desnica, Claudia Walters and Katherine Payne. General Members Present: Lyle Payne, Sue Raney, Joyce Boone, Lisa Johnson, Johanna Matsuda and Lorileigh Moreland. The teleconference line was activated and board members: Steve Gunther and Lynn Kitch joined by phone.

At 1:00pm the Board Meeting was called to order by President, Matt Sidesinger in the meeting room at Lakewood Library.

The following items were added to the agenda.

- 1) 2018 Regional Application to Chair – Claudia Walters
- 2) September Water Test Judges – Terri Desnica
- 3) Purchase of speaker device for meetings
- 4) Community Opportunity with Golden HS

The Minutes of the 11/17/2017 Board Meeting were distributed previously through email and a hard copy was available at the meeting. Terri Desnica made a motion to approve the minutes as presented. Steve Gunther made the second. The vote was unanimous and the minutes were approved.

Report of the President – Matt Sidesinger, President did not have a specific report to present, however did want the board to know that there is a pending new member (Cathy Ackerman) who he invited to attend the banquet and just wanted to make sure guests were invited to attend. Katherine Payne also interjected that there was another potential new member that was also told about the banquet and an invitation was extended.

Report of the Secretary - Katherine Payne reported that the ballots for the election are ready to mail, they will be mailed on 3/15/2018. The content of the election packet was described and that only ballots received in the provided envelopes would be counted. All ballots must arrive by 5/1/2018. Claudia had notified Katherine of the addition of Johanna Matsuda to the ballot for the open board position and the written documentation with supporting members' signatures has been received. Katherine received communication from Johanna Matsuda requesting treasurer reports and she was directed to Mark O'Connor, HCNC Treasurer, for those documents. Communications to distribute to the general membership and the board were also sent out including the meeting notifications, draft minutes, agenda's and other events and reminders as well as notifications from the Awards Banquet Committee. Katherine noted the Banquet Committee has reported that at present there are about 30 people that have RSVP'd for the banquet this year and that the number was lower than prior years since many people were not showing in 2017.

Report of the Treasurer - Mark O'Connor distributed the Account details as well as the Event P/L. Mark reported the bank balances as of 02/28/2018 of \$15,167.19 in the business account and \$23,761.19 in the money market account for a total of \$38,928.38. Mark indicated he had not received all the financials and money from the Regional and the final P/L for the event is still pending. Mark reported that he has accessed the PayPal account and that is still active, he will plan to transfer the balance to the

bank under a single transaction. Steve Gunther asked about the funds due to HCNR from HCNC from the baskets from the 2016 and 2017 Regionals. Mark will be sending the check to Steve once he gets confirmation of the amount from Claudia. The money still not received from the National for the raffle sales has not been received. Matt Sidesinger sent an email to Kevin Gallagher regarding the silent auction money due to HCNC.

Newsletter Editor Report – Lisa Johnson was present and wanted to remind everyone of the upcoming deadline for the next edition, 3/31/2018. Lisa also proposed adding a Member Spotlight Section. The first member to spotlight was suggested to be Katie Sidesinger to share her experience showing at the Westminster Dog Show. Lisa also asked about a grooming clinic and after discussion it was thought that for now we would keep a grooming clinic to pet owners.

Committee Reports –

Fun Match – The Fun Match is still open. Terri Desnica will prepare information and forward to Matt Sidesinger who will draft a communication to send out to the membership for possible member involvement with a fun match this year. Terri Desnica suggested because of the increase in the cost at Jeffco, a change of venue should be considered and she suggested possibly the Matrix in Broomfield as an option. However, the facility is not large enough to hold both Conformation and Obedience. Jeffco has held a deposit and Terri Desnica will request the refund.

Membership – Mark O'Connor reports that there have been 2 applications for membership this quarter. Mark also reports that renewals will be going out soon.

HCNC Documents, Policies and Procedures: Matt Sidesinger reported that he would not be able to continue on this committee due to his personal commitments. After discussion; this item was tabled until after the new board is seated.

UNFINISHED BUSINESS

Judges Selection/Approval Committee – Matt Sidesinger shared the history of this item and that he had asked the board for feedback. The general consensus was that HCNC did not need to develop a special committee for Judges for Conformation events. Katherine Payne made the motion to not move forward with a special committee for Judges Selection and that the committee's would present with their application a slate of potential judges to the board, just as the working event committees submit their judge selections. Terri Desnica seconded the motion. During discussion, Claudia Walters recommended that the 2019 Regional Committee, although not formulated at this time, start moving forward with these details earlier than we have done in the past. Johanna Matsuda added that previously there had been no prior process in place and that the committees would bring to the board their selection(s). There being no further discussion Matt called for the vote on the motion. There were no opposing votes, the motion to "Not" move forward to create a committee for Judge Selection/Approval was passed.

Quick Books for the Club – Discussion about having the club purchase Quick Books Software for the treasurer records was tabled from the prior meeting. Lynn Kitch asked what program is currently being used and Mark O'Connor answered Excel, he also explained the process that he utilizes Excel and how he creates his reports. Terri Desnica and Lynn Kitch both noted they were in favor of a Quick Books program over Excel. Lyle Payne as prior treasurer noted that the cloud version of Quick Books would be an ongoing expense for the club. After discussion it was determined to remove this item from the

agenda and the board would not take any action at this time, taking into consideration the ease of use for the treasurer and the item could be revisited when a different treasurer is in place.

NEW BUSINESS

Feedback from T-Shirt Campaign – Claudia was requesting some feedback on the T-Shirt campaign with the club logo. She reported that what she had seen looked good and after discussion, it was decided that she would re-launch a campaign this week and all proceeds will be designated for the Regional.

2018 Regional – Claudia Walters submitted an application to chair the 2018 Regional in Pueblo 11/8/2018, with her committee being Lori Moreland, Steve Gunther, Shine Sturtz and Kady Eckstrom. Claudia Walters also submitted a slate of potential AKC Judges for Breed Judging and for Sweeps Judging. The first motion was to approve Claudia Walters request to Chair the 2018 Regional November 8, 2018. Steve Gunther made the motion to approve Claudia's application to chair the 2018 Regional with her named committee. Mark O'Connor made the second. There was discussion regarding having obedience as part of the regional. With no further discussion, the vote was called for; there were no oppositions to the vote, Claudia abstained as being part of the motion. The motion was passed and Claudia and her committee will investigate the possibilities of having independent obedience with the regional. The second motion to approve the proposed slate of judges for both Breed and Sweeps was made by Terri Desnica, Mark O'Connor made the second. There was discussion which included Katherine Payne reminding everyone that Peggy Lange who is named on the list had just been the Sweeps Judge in CA and voiced that having someone who hadn't just served as the Sweeps judge would be her preference, but she did not express any opposition to the judging slate. Johanna Matsuda interjected that she wanted the committee to take into consideration the costs in getting some of these judges to the event. There being no further discussion a vote was called for. There being no oppositions, the motion carried and the committee will move forward with judging selection for the 2018 Regional in November from the proposed list of judges.

September 2018 HCNC Water Test – Patti Pigeon sent the board the request to approve Laura and Kevin Gallagher to judge the September Water Test. Both are available to accept the assignment. Terri Desnica made the motion to accept the request for Laura and Kevin Gallagher for the September Water Test. Mark O'Connor made the second. There being no further discussion, the vote was called for and passed unanimously. Matt Sidesinger sent Patti Pigeon the email notifying her of the approval from the board so she could move forward with submitting the application to the NCA for approval.

Speaker Phone Device Purchase – With Matt Sidesinger finishing his term as President, we will no longer have the use of his speaker phone device for members to call in, it was determined that the club will purchase a device. Matt will forward the device information to Katherine Payne.

Community Service Opportunity - Steve Gunther reported that Golden High School is holding a #neveragain rally at the North Area Athletic Complex (NAAC) at 19500 W 64th Parkway, Arvada on Wednesday, 3/14 at 6pm. The club was sent out a blast to participate. Steve reports that no-one has contacted Emmy with Golden but would like to see if anyone could be available.

Next Board Meeting and General Meeting - The next General and Board Meetings are tentatively scheduled for May 20th. This being the Annual Meeting, the general meeting will be held first with the election results and the new board meeting will follow. Matt Sidesinger will try and secure the Lakewood Library for these meetings.

There being no further business, the meeting was adjourned at 2:15pm.

Respectfully Submitted,

Katherine Payne
Secretary – HCNC

FINAL - APPROVED